

MEETING #7
University of Windsor Biology Students' Union

Date: Sunday, January 31st, 2021

Time: 7:00PM

Location: Microsoft Teams

Attendance: Keith Wong, Paige Brown, Karthik Baskaran, Noah Robinson, Ivana Cenic, Nishalini Nehruji, Mihir Modi, Ranbir Shergill, Ben Horvath, Nikola Kolobaric, Anik Monforton, Paramjot Dhaliwal, Rajanpaul Sandhu, Sahana Kalidindi, Niya Vanganur

Absences: Mackenzie Betteridge, Paramjot Dhaliwal

Item	Description	Action
1	Call to Order	4:31 PM
2	Introductions	
3	Discussion Items 3.1 Research Night 3.2 CFC Craft Night Budget (Finance Sheet - https://docs.google.com/spreadsheets/d/1_0aHKIH1LeYPfTfhOD37UIGjDHdvZfHNt76aapKbwRc/edit?usp=sharing) 3.3 Wellness Packages Budget 3.4 Quick Website Updates 3.5 Merch for Exec Team 3.6 Charity Initiative Update/Promo Materials 3.7 Social Media Initiatives - International Women's Day, Valentine's Day (Biology of Love), Black History Month (Margaret Collins and Charles Turner) 3.8 Discord Update 3.9 Blood Club	
4	Question Period	
5	New Business	
6	Adjournment	5:16 PM

3.1 Research Night

- Paige: Ben, Mihir, and I met with Barette-Ng, and she asked if we could do Feb 11. SciSoc is doing their own research night too though. We're waiting to hear about SciSoc's plans. We will likely merge our night with theirs and do it after reading week

3.2 CFC Craft Night Budget

- Paige: \$150-200
- No objections

3.3 Wellness Packages Budget

- Paige: \$150-200
- No objections

3.4 Quick Website Updates

- Keith shared his screen and displayed the website so far
- Keith: Karthik and I made a google doc where we put all the stuff we plan on adding to the website. We'll share the doc with everyone, and you can add ideas. In particular, the first years should look at the resources heading, so we have a better idea of what first years want to see on the website. For the council members page, where are we going to get the headshots?
- Paige: The google drive has pictures
- Keith: Ok, if you want a different picture, you can upload a new one. But I will get the pictures from there. We should add something to our profiles to make them more personal. E.g. favourite bio course, future plans, why you joined BSU.
- Niya: I like the idea about favourite bio course
- Paige: We can do a spreadsheet with questions like what Scisoc does. Council members answer the questions they want, and you can pull responses from there.
- Keith: I don't want to copy Scisoc's idea
- Karthik: We can do the spreadsheet but add questions related specifically to biology.
- Karthik: Paige, what specific resources do you want on it? We don't want to overlap with iBio website
- Paige: iBio website has faculty features
- Ben: For research opportunities, we could do announcements about NSERC and similar. We could also link to iBio website
- Mihir: Can we add contact info for bio profs?
- Paige: We can just link to iBio website
- Karthik: For the profiles, we can also include our emails
- Keith: As for domain name, originally I said that we can purchase from a third-party site and transfer it to wordpress. But when I looked more into it, buying directly from wordpress is less of a hassle. It'll cost \$20/year. Are we good with that?
- Paige: Yes, you can add it to the budget spreadsheet.

3.5 Merch for Exec Team

- Paige: Do we want merch with BSU logos? We can do crewnecks or shirts and add the logo or position. If you're too shy to vote no, you can message me.
- Consensus was yes
- Mihir: Didn't we vote a long time ago?
- Paige: Yes, crewnecks were the most popular. Communications team can make a design

3.6 Charity Initiative Update/Promo Materials

- Noah: Thank you to everyone who contributed to the sheet. If you already contacted a sponsor, reach out to them again this week. We'll follow up on Tues to remind you
- Ben: Try to confirm yes/no by this Saturday
- Nik: I got my donation (four \$10 gift cards for Red Lobster). Should I deliver them to someone?
- Ben: You can deliver to me or Noah. Whoever's closer
- Mihir: Are we making a gift basket? If so, we should deliver to that person
- Paige: I'm fine with making the basket.
- Anik: Should I ask for multiple gift cards or one big one from Zehrs? Like five

- Ben: Go with one big card because you can't buy much with a small gift card at a grocery store. However, we're grateful for whatever you can get.
- Sahana: Are we looking primarily for gift cards?
- Noah: We're happy with whatever you can get
- Anik: If I got a gift card, should I buy snacks with that gift card, and then we can add that to the basket?
- Noah: I like that idea
- Paige: We can supplement the basket with \$20 worth of snacks, candy, and other treats we can buy at dollar store
- Rita: One of the businesses I reached out was a bakery and they usually do cake pop baskets so should I ask them to physically make it or to just give like a gift card for that value
- Noah: Yes, we can ask them to make cake pops
- Paige: We could also give people a free order for the cake pops, so we don't have to wrap them
- Rita: Ok, I can ask for a voucher

3.7 Social Media Initiatives - International Women's Day, Valentine's Day (Biology of Love), Black History Month (Margaret Collins and Charles Turner)

- Paige: Closest initiative would be Black History Month. Posts about Black biologists. Similar ideas for international women's day
- Keith: Should we collaborate with UGCC for Valentine's day because they do similar posts? They might even have one planned
- Paige: I will reach out to Lauren and discuss a potential collaboration
- Keith: For Black History Month posts, we should continue this even after the month is over because if we just show allyship when it's convenient, that's performative allyship. We should aim for genuine support.
- Rita: For the black history month idea, maybe it would be cool to feature people in science careers that made important research/discoveries?

3.8 Discord Update

- Ben: I'm close to finalizing the different channels. Thank you to the four people who submitted things, but everyone else should submit things too because it takes only 5 minutes. The goal is to increase engagement in the Discord. Should we create a channel for black history month?
- Consensus: posting in general channel is fine
- Niya and Karthik: What are you looking for in terms of resources?
- Ben: Things you use on a day-to-day basis that help with productivity or studying. For example, ad-block
- Rita: we should send spotify/apple music links to good study playlists

3.9 Blood Club

- Rita: UWin blood club is hosting competition from Feb 1 - Apr 2 to encourage people to donate blood. The club that donates the most will win a \$250 donation for their club to spend. You can sign up for an appointment on blood.ca or the give blood app. Blood clinics have extended hours now (Fri 8 am - 12 pm). When you go to donate, let them know that you're part of BSU. Your family members and friends can donate as well; they just need to say they're coming on behalf of BSU. The process takes only ~15 minutes. Blood club will host a meeting with club presidents to give more details.
- Paige: It's a great initiative, and we should participate. I will attend

Questions

Ivana: I made some updates to the takeover tuesday spreadsheet. If you have problems, let me know.

Keith: Are we still doing a newsletter?

Paige: Yes, we'll have a meeting Feb 6 at 4:30 pm. It'll be a quick brainstorming session, and we'll start delegating tasks. I'll send an invite to everyone, but you can decline if you don't want to help.

Karthik: Back to the resources, Ben, could we notify people about opportunities like NSERC?

Ben: Yes, if you want. You could also suggest workshops or networking events.

Paige: Is this going to be a channel called Resources?

Ben: Yes, but we can also archive these resources on the website.

Niya: I'm currently in a class for an arts credit. Can I put resources for this class, or only bio stuff?

Ben: Yes, you can add those resources. You can also do career-related events. E.g. I see medical events on Instagram

Mihir: For class-specific resources, we can use the preexisting Discord channels. I think what Ben is aiming for is stuff that's applicable for any class.

Ben: Yes, for example, Zotera extension (I'm going through my chrome extensions right now), Grammarly, Evernote.

Niya: Ok, that makes more sense. Could we put contact information for alumni or mentors? For example, I'm willing to put my contact info

Ben: Yes, that would be good.

Karthik: Could we compile all this information into a google doc instead of a form?

Paige: Could you share the google forms responses, and we can fill in categories that we want. Would we have separate channels for jobs, study resources, or like other opportunities.

Ben: What are everyone else's opinions?

Paige: We can do an FYI channel

Angela: I think there should be two channels bc it could get messy if it's all in the same one

Mihir: What did you have in mind for career resources?

Ben: Medlife events, OSSA competitions, etc.